



# ARMED POLICE FORCE, NEPAL

## MESSAGE FORM



APFC(HQ)

SERIAL NO:-

४४०२

FROM:-	स.प्र.बल, नेपाल प्र.का.मानवश्रोत विभाग (यू.एन.मिशन शाखा)।	DTO:-	२६, १४४३
TO:-	स.प्र.बल, नेपाल प्र.का. विभागहरु सबै, महाशाखाहरु सबै, राष्ट्रिय सशस्त्र प्रहरी बल, नेपाल प्रशिक्षण प्रतिष्ठान, बाहिनी मुख्यालयहरु सबै।	IN/OUT:-	
INFO:-	स.प्र.बल, नेपाल प्र.का.,स.प्र.म.नि.को कार्यालय, सूचना तथा संचार प्रविधि शाखा (कम्प्युटर)।	GROUP COUNT:-	

१. United Nations Office in African Union, Addis Ababa को लागि Police Reform Adviser, P-4 र Police Planning Adviser, P-4 पदहरुको लागि योग्य अधिकृतहरु माग भई आएको हुँदा निम्न क्राईटेरिया भित्र पर्ने ईच्छुक सशस्त्र प्रहरी अधिकृतहरुले कुनै एक पदको लागि मात्र Personnel History Form (P-11), Employment & Academic Certification (EAC) Form भरी मिति २०८२/१२/०६ गते कार्यालय समय भित्र यस शाखाको E-mail:-apfp11bank@gmail.com मा प्राप्त हुने गरी पठाउनुका साथै संचारबाट समेत अनिवार्य जानकारी दिनु हुन अनुरोध (०)

२. क्राइटेरिया :

- क) कारवाही अवधी तथा कारवाही प्रकृत्यामा नरहेको (०)
- ख) अंग्रेजी तथा फ्रेन्च भाषामा दखल भएको (०)
- ग) स.प्र.उ./स.प्र.ब.उ. दर्जाका अधिकृतहरु (०)
- घ) अन्य क्राईटेरियाको हकमा माग भई आएको पदका लागि उल्लेख भएको क्राईटेरिया पुरा भएको हुनुपर्ने (०)

३. रा.स.प्र.बल प्र.प्र.ले शिक्षालयहरुबाट र बाहिनीहरुले आफ्नो मातहतका सबै कार्यालयहरुबाट तोकिएको समयमा अनिवार्य रुपमा आवश्यक फर्महरु संलग्न राखी एकमुष्ट संकलन गरी खुलाई पठाउनु हुन अनुरोध (०)

४. साथै, उपरोक्त अनुसारको क्राईटेरिया भित्र पर्ने ईच्छुक सशस्त्र प्रहरी अधिकृतहरुको विवरण खुलाई पठाउनु हुन स.प्र.बल, नेपाल प्र.का. स.प्र.म.नि.को कार्यालयलाई यसै संचारको बोधार्थद्वारा सादर अनुरोध (०)

५. उल्लेखित पद सम्बन्धि प्राप्त Job Description पत्रहरु सशस्त्र प्रहरी बल, नेपालको Website मा Upload गरि दिनु हुन सशस्त्र प्रहरी, नेपाल प्र.का. सूचना तथा संचार प्रविधि शाखा (कम्प्युटर) लाई यसै संचारको बोधार्थद्वारा अनुरोध साथै ईच्छुक स.प्र.क.हरुले उक्त Website बाट प्राप्त गर्न हुन अनुरोध (०)

मिति:- २०८२/११/०६ गते।

Degree of Priority Originator's Instruction					Originator's Signature (With Rank)	T.H.I.			
						Date & Time	System	Operator	
MJ	TJ	AJ	J	O		IN			
Reg. No.						OUT			

# United Nations

*Job Opening for Position requiring official secondment  
from national governments of Member States of the United Nations Organization*

*Recruitment closure and onboarding of selected candidate is subject to budgetary availability*

<b>Post title and level</b>	<b>Police Planning Adviser, P-4</b>
<b>Organizational Unit</b>	<b>United Nations Office in African Union</b>
<b>Duty Station</b>	<b>Addis Ababa</b>
<b>Reporting to</b>	<b>Senior Planning Officer</b>
<b>Duration</b>	<b>12 Month (extendible)</b>
<b>Deadline for applications</b>	<b>31 May 2026</b>
<b>Job Opening number</b>	<b>2026-UNOAU-78884-DPO</b>

United Nations Core Values: Inclusion, Integrity, Humility and Humanity

## **RESPONSIBILITIES:**

Under the overall supervision of the Senior Planning Officer, and within the limits of delegated authority, the Police Planning Adviser will be responsible for, but not limited to, the performance of the following duties:

- Assist the African Union Commission (AUC) and the Regional Economic Communities/Regional Mechanisms (RECs/RMs) in their development of police capacity for the African Standby Force (ASF);
- In collaboration with counterparts within and outside of the AU, provide a coherent strategic police planning framework clearly articulating the scope of resource requirements, coordination and support;
- Assist in all AU police planning activities including to provide expert police advice during assessments and technical missions to develop and prepare strategic plans, concept of operations and other planning options;
- Review the concept of police operations of prospective AU field missions, identify police profile requirements (e.g., individual police officers, formed police units, police specialists, etc.) and establish collaborative relations with key national counterparts, officials of the criminal justice chain and other internal and external stakeholders;
- Provide expertise to the AU in its generation and development of operational planning tools to help monitor the overall readiness of police capacity for the ASF;
- Provide planning support to police components in future AU missions, develop police planning, monitoring and evaluation tools and assessment templates; disseminate the same to field missions and provide appropriate orientation, training, and application support in close collaboration with the Police Reform Adviser;
- Support and facilitate a wider OMAP involvement in AU capacity-building on rule of law issues

and seek strategic guidance and support from UNHQ/PD;

- In close consultation with the UN Police Division, s/he shall facilitate the provision of police surge capacity to the AU for mission start up as recommended by the Report of the Secretary General A/64/359-S/2009/470, including 'mission hand-over' to the UN (where applicable and authorized);
- Provide police advice in AU processes and exercises to develop readiness and capacity in operationalizing the ASF;
- Provide police technical support and expertise advice to the AU Police Planning Team for the ASF to build institutional capacity for ASF police component to plan, deploy and manage PSOs at HQ and field levels;
- Provide advice on the development of mission support and management tools like SOPs, Police Commissioner's directives, CONOPS and Doctrine for the ASF;
- Coordinate with other capacity building partners to the AU, especially those involved in the development and operationalization of the ASF police component, to enhance coordination and minimize duplication of efforts;
- Compliment Police Reform Adviser on all police related UN support capacities to the AU and provide feedback on lessons learned, both to the AU and to the UNHQ;
- Performing any additional duties as may be directed by the supervisors in fulfilment of the mandated tasks.

### **COMPETENCIES:**

**Professionalism:** Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration: ability to review and edit the work of others. Ability to conduct independent research and analysis, identify issues, formulate options and make conclusion and recommendations. Exhibits competence, integrity and reliability in performance and in maintaining positive working relations in a highly demanding and client-oriented environment. Ability to prepare reports and presentations that clearly formulate UN Police positions on issues, articulate options, and defend recommendations. Displays commitment to human rights and the ability to give the necessary prominence to human rights. Knowledge of the current or recent African Union-based peacekeeping operations.

**Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities where necessary; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

**Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets

messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

**QUALIFICATIONS:**

**Education:** Advanced university degree (Master's degree or equivalent) in law, criminal justice, police sciences, police administration and management or other related field. Graduation from a certified police academy or similar law enforcement training institution is required. A first level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. Specialized training in strategic planning, project/program management, research and analysis is desired.

**Work Experience:** Candidate must be in active police service possessing a minimum of 7 years (9 years in absence of advanced degree) of progressive experience in a national or international law enforcement agency at the field and/or national police headquarters level, including at least 5 years of work at policy making level with practical experience in strategic planning, police management, gap analysis and needs assessment, policy and guidance development, police operations (including operational planning), police administration, capacity building and training. Practical experience in human and financial resources management, change management (particularly in law enforcement), reform and restructuring, research and information analysis, project/program management is highly desirable. Previous experience of working in UN or another international environment is desirable. Experience of work in an African Union entity is an advantage.

**Rank\*:** Rank required for a P-4 is Superintendent, Lt. Colonel, other service equivalent rank or higher.

**Languages:** For the post advertised, fluency in oral and written English is required. Knowledge of a second official UN language (French and/or Arabic) is an advantage.

---

Preference will be given to equally qualified women candidates.

Date of Issuance: 26 February 2026

\*Rank in application form should be outlined in candidate's original language with literal translation in English. The Member States are requested to certify the rank of each candidate it nominates and ensure that only applications meeting all requirements described in the job opening/s, are submitted.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offenses and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.

# United Nations



*Job Opening for Position requiring official secondment  
from national governments of Member States of the United Nations Organization*

*Recruitment closure and onboarding of selected candidate is subject to budgetary availability*

<b>Post title and level</b>	<b>Police Reform Adviser, P-4</b>
<b>Organizational Unit</b>	<b>United Nations Office in African Union</b>
<b>Duty Station</b>	<b>Addis Ababa</b>
<b>Reporting to</b>	<b>Senior Planning Officer</b>
<b>Duration</b>	<b>12 Month (extendible)</b>
<b>Deadline for applications</b>	<b>31 May 2026</b>
<b>Job Opening number</b>	<b>2026-UNOAU-62425-DPO</b>

United Nations Values: Inclusion, Integrity, Humility and Humanity

## **RESPONSIBILITIES:**

Under the overall supervision of the Senior Planning Officer, and within the limits of delegated authority, the Police Reform Adviser will be responsible for, but not limited to, the performance of the following duties:

- Advise and support the African Union Commission (AUC) in building police capacity in the current and future African Union (AU) peacekeeping operations, including advice on police reform and force generation strategy.
- Provide thematic police reform guidance and templates for use by police components of AU missions;
- In collaboration with counterparts within and outside of the AU, provide a coherent strategic police reform and training advisory framework clearly articulating the scope of resource requirements, coordination and technical police advice and capacity building support;
- Support and facilitate a wider OMAP involvement in AU capacity-building on rule of law issues;
- Liaise with the UN Secretariat for strategic guidance and coordinate support from other organizations and institutions on police-related issues;
- Coordinate with UN DPO, ITS and other capacity building partners in advising the AU and Regional Economic Communities/Regional Mechanisms (RECs/RMs) on capability development of the African Standby Force (ASF) police component in such areas like development of training doctrine;
- Liaise with the UN Secretariat for strategic guidance and coordination of support from other organizations and institutions on police-related issues;
- In conjunction with the UN DPO and ITS, advise the AU Peace Support Operations Division (PSOD) and the RECs/RMs on training needs analysis for AU police training courses;
- Share UN's lessons learnt and best practices that are relevant to the development and operationalization of ASF Police component and AU Missions.
- Advise the AU on the formulation of reform policies regarding the ASF field police component including the Formed Police Unit (FPU) and individual police peacekeepers;

- Liaise with the UN Police Division Selection and Recruitment Section to provide advice on the recruitment and selection methods in accordance with UN standards, without compromising AU peace keeping interests and requirements;
- Coordinate with the AU PSOD, including the Police Commissioner at the AUC, on strategic police planning and management of the ongoing AU missions, including draw downs and transition to UN Missions when required;
- Advise on the implementation of the UN-AU short-term support initiatives for the current AU Missions.
- Complement the Police Planning Adviser on all police related UN support capacities to the AU and provide feedback on lessons learned, both to the AU and to the UNHQ;
- Performing any additional duties as may be directed by the supervisors in fulfilment of the mandated tasks.

### **COMPETENCIES:**

**Professionalism:** Shows pride in work and achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Outstanding expert knowledge in the technical field of work in general and in the specific areas being supervised in particular; strong organizational skills; experience in the management and administration: ability to review and edit the work of others. Ability to conduct independent research and analysis, identify issues, formulate options and make conclusion and recommendations. Exhibits competence, integrity and reliability in performance and in maintaining positive working relations in a highly demanding and client-oriented environment. Ability to prepare reports and presentations that clearly formulate UN Police positions on issues, articulate options, and defend recommendations. Displays commitment to human rights and the ability to give the necessary prominence to human rights. Knowledge of the current or recent African Union-based peacekeeping operations.

**Planning and Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities where necessary; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

**Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

### **QUALIFICATIONS:**

**Education:** Advanced university degree (Master's degree or equivalent) in law, criminal justice, police sciences, police administration and management or other related field. Graduation from a certified police academy or similar law enforcement training institution is required. A first level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree. Specialized training in strategic planning, project/program management, research and analysis is desired.

**Work Experience:** Candidate must be in active police service possessing a minimum of 7 years (9 years in absence of advanced degree) of progressive experience in a national or international law enforcement agency at the field and/or national police headquarters level, including at least 5 years of work at policy making level with practical experience in police management minimum at district/region level, gap analysis and needs assessment, policy and guidance development, police operations and police

administration, capacity building and training, including training need analysis, curriculum development and training management. Practical experience in reform and restructuring, institutional building, interagency coordination and liaison, change management (particularly in law enforcement), research and information analysis, project/program management, human resources management is highly desirable. Previous experience of working in UN or another international environment is desirable. Experience of work in an African Union entity is an advantage.

**Rank\*:** Rank required for a P-4 is Superintendent, Lt. Colonel, other service equivalent rank or higher.

**Languages:** For the post advertised, fluency in oral and written English is required. Knowledge of a second official UN language (French and/or Arabic) is an advantage.

---

Preference will be given to equally qualified women candidates.

**Date of Issuance:** 26 February 2026

\*Rank in application form should be outlined in candidate's original language with literal translation in English. The Member States are requested to certify the rank of each candidate it nominates and ensure that only applications meeting all requirements described in the job opening/s, are submitted.

In accordance with the Policy on Human Rights Screening of UN Personnel, all individuals who seek to serve with the United Nations are requested to make "self-attestation" that s/he has not committed any serious criminal offences and has not been involved in violations of international human rights or international humanitarian law. The exact wording of the self-attestation is outlined in para. 5.2 of the above mentioned Policy. The final decision on the selection of an individual to serve with the United Nations will also be subject to human rights screening.